



Republic of the Philippines
Office of the President
DANGEROUS DRUGS BOARD

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BOARD REGULATION NO. 5
Series of 2019

**SUBJECT: SANGGUNIANG KABATAAN STANDARD TRAINING IN
EXTENSIVE ANTI-DRUG PREVENTIVE EDUCATION – A
UNIFORM PROGRAM FOR YOUTH LEADERS (SK STEP-UP)**

**GUIDELINES IN INSTITUTIONALIZING A UNIFORM
PREVENTIVE EDUCATION PROGRAM IN ANTI-ILLEGAL
DRUGS**

WHEREAS, Section 77 of the Republic Act No. 9165, or the Comprehensive Dangerous Drugs Act of 2002, as amended (the “Act”), provides that the Dangerous Drugs Board (the “Board”) shall be the policy-making and strategy-formulating body in the field of drug prevention and control;

WHEREAS, Executive Order No. 66, Series of 2018 of the Office of the President mandates the implementation of the Philippine Anti-Illegal Drugs Strategy (“PADS”) which outlines the balanced efforts of the government to strengthen the campaign against illegal drugs;

WHEREAS, Section 84 (a) of the Act provides for the Philippine Drug Enforcement Agency (the “PDEA”) to: “Implement or cause the efficient and effective implementation of the national drug control strategy formulated by the Board thereby carrying out a national anti-drug campaign program which shall include drug law enforcement, control and prevention campaign with the assistance of concerned government agencies”;

WHEREAS, Section 84 (k) of the Act provides for the PDEA to: “Initiate and undertake the formation of a nationwide organization which shall coordinate and supervise all activities against drug abuse in every province, city, municipality and barangay with the active and direct participation of all such local government units and non-government organizations, including the citizenry, subject to the provisions of previously formulated programs of action against dangerous drugs;

WHEREAS, Section 84 (q) of the Act provides for the PDEA to: “Initiate and undertake a national campaign for drug prevention and drug control programs, where it may enlist the assistance of any department, bureau, office, agency or instrumentality of the government including government-owned and/or controlled corporations, in the anti-illegal drugs drive, which may include the use of their respective personnel, facilities, and resources...”;

WHEREAS, Section 51 of the Act mandates that Local Government Units (the “LGUs”) shall “appropriate a substantial portion of their respective annual budgets to assist in or enhance the enforcement of the Act giving priority to preventive or educational programs and the rehabilitation or treatment of drug dependents.”;

WHEREAS, Section 3 (c) of Executive Order No. 15 s. 2017 entitled: “Creation of an Inter-Agency Committee on Anti-Illegal Drugs (ICAD) and Anti-Illegal Drug Task Force to Suppress the Drug Problem in the Country”, states that: “the Advocacy Cluster Bd. Reg. SK STEP-UP Guidelines in Institutionalizing a Uniform Preventive Education Program in Anti-Illegal Drugs

shall conduct a nationwide advocacy campaign for the Government's anti-illegal drug policy and all implementing programs”;

WHEREAS, General Guidelines 3.3.2.3 (Budget Preparation by the Sangguniang Kabataan “SK”) of the DILG Joint Memorandum Circular (JMC) No. 1 series of 2019 entitled: “Guidelines on the Appropriation, Release, Planning and Budgeting Process for the SK Funds”, states that: In the preparation of the SK budget priority should be given to youth development and empowerment programs, projects and activities... which includes the promotion, among others, of health and anti-drug abuse, as well as capability building, which emphasizes leadership training;

WHEREAS, Director General Aaron N. Aquino of the PDEA reiterated that as part of the continuing Demand Reduction campaign of the government against the use and proliferation of illegal drugs in the country, there is a need for a uniform anti-drug advocacy program which will target the Barangay Youth Leaders and its youth constituents, to be effective local anti-drug advocates in their respective barangays/communities;

NOW, THEREFORE, be it **RESOLVED**, as it is hereby **RESOLVED**, to provide guidelines in institutionalizing a uniform preventive education program in anti-illegal drug advocacy complementing the demand reduction campaign for the youth leaders in the community.

Section 1. SCOPE and COVERAGE

The Sangguniang Kabataan Standard Training in Extensive Anti-Drug Preventive Education-A Uniform Program for Youth Leaders (SK STEP-UP) shall enjoin the youth leaders of the community, to play an integral part in the Government's Demand Reduction Program, by becoming certified anti-drug advocates responsible for the regular conduct of preventive education activities and organizing of anti-drug events in their respective barangays and communities, thereby leading by example, empowering, educating and inspiring their youth constituents to stay away from illegal drugs and other related illegal activities.

This set of guidelines will be specifically for the SK Chairpersons, its Councilors, selected Local Youth Development Council members and/or for those equally qualified youth leaders in every locality (Municipalities or Cities) nationwide, who are at least 18 years, but not more than 24 years of age on the day of the Youth Camp.

The implementation of the program shall be endorsed to Local Government Units (Municipalities/Cities), specifically through their local Municipal Anti-Drug Abuse Councils (MADACs) or City Anti-Drug Abuse Councils (CADACs), in support of their anti-illegal drugs advocacies and programs.

Without prejudice or discrimination, the implementation of the program shall be for the eventual benefit of the youth sector of the community, regardless of sex, ethnicity, religion, and status.

Section 2. DESCRIPTION

The SK STEP-UP, is designed as a supervisory level preventive education training program aimed at empowering the SK and barangay youth leaders to be Certified Anti-Drug Advocates, cascading and complementing the Demand Reduction Advocacy Program of the Government down to the grass-root level.

Section 3. PROGRAM OBJECTIVES

The SK STEP-UP aims to develop trainer level competencies for SK and youth leader participants in its uniform program, with primary focus on Drug Abuse Prevention Education (DAPE):

a.) Harness the potential of participants in the uniform program and develop high level of competency in Drug Abuse Prevention Education (DAPE), earning them the right to be called Certified Anti-Drug Advocates;

b.) For the participants to acquire high level of competency in communication (written and oral), utilizing the quad media, research and development of learning materials, planning and implementation, etc.; and

c.) For the participants to ensure the involvement of the youth constituents in their respective barangays/communities in implementing the national campaign against illegal drugs by being the force multiplier of the DDB and the PDEA.

Section 4. PROGRAM COMPONENTS

The SK STEP-UP shall have three (3) phases:

(a.) PHASE 1 – Youth Camp

LGUs, thru their respective MADACs/CADACs shall hold a 2 to 3-day youth camp with local SK Federation Chairmen, Councilors or selected youth leaders as participants.

The PDEA shall be the OPR for the Youth Camp and shall provide the Subject Matter Experts (SMEs), Camp Programs, Mechanics, etc. while the particular LGU MADACs/CADACs office shall provide for the SK/Youth Leaders participants, venue and the rest of the logistical requirement for the event. Further, the PDEA may invite SMEs from other government agencies to discuss specific topics or modules for the Youth Camp.

During the camp, participants are expected to exchange ideas, cultural experiences, best practices, talents, and related skills as they will be assessed by the program officials and coordinators according to their competencies and leadership potential and will form part of the basis necessary for them to be considered in the next phase.

Modules and topics for the Youth Camp shall include, but not limited to the following:

1. SK STEP-UP Program;
 - a.) Briefing and Overview
 - b.) Role of Youth, Teachers, and Community Leaders in the Barangay
1. Duties and Functions of CADACs/MADACs/BADACs;
3. Standard DAPE Lecture;
 - a.) National and Local Drug Situation
 - b.) Drug ID and Ill-Effects
 - c.) Resisting Drugs and Violence
4. Team Building Activities (leadership assessment); and
5. Group Presentations (talent assessment i.e. cultural, cheering, etc.)

Certificates of Participation shall be given to all participants while those with exemplary competencies shall be considered for the next phase of the program. Qualified participants shall be decided and determined by the concerned LGU MADACs/CADACs officials overseeing the camp, with recommendation from the PDEA officials and its pool of camp coordinators.

(b.) PHASE 2 – Trainer’s Training for the Youth Leaders

LGUs, thru their respective MADACs/CADACs shall hold a 3-5-day Trainer’s Training of Youth Leaders who qualified for the Phase 2 of the program. Qualified participants are determined during the Phase 1 Youth Camp.

The PDEA shall be the OPR for the Trainer’s Training and shall provide the SMEs. Further, the PDEA may invite SMEs from other agencies to discuss specific topics or modules.

Modules and topics for the Trainer’s Training shall include, but not limited to the following:

1. SK STEP-UP Program Administration;
 - a.) Goals, and Responsibilities
 - b.) Competency Matrix for SK STEP-UP Certified Anti-Drug Advocates
2. Comprehensive DAPE;
 - a.) Salient Provisions of Republic Act 10630 An Act Strengthening the Juvenile Justice System in the Philippines, Amending for the Purpose RA 9344, Otherwise known as the “Juvenile Justice and Welfare Act of 2006”
 - b.) Salient Provisions of Republic Act 9165 otherwise known as “The Comprehensive Dangerous Drugs Act of 2002
 - c.) DOLE Department Order No: 53-03 Guidelines for the Implementation of a Drug-Free Workplace Policies and Programs for the Private Sector
 - d.) Comprehensive National and Local Drug Situation
 - e.) Drug Demand Reduction Strategy
3. Communication and Life Skills Development;
 - a.) Report Writing
 - b.) Principles of Public Speaking
 - c.) Basic Facilitation Skills and Principles of Adult Learning
 - d.) Crisis Communication Techniques
 - e.) Effective Speaking at Grass-root level
 - f.) Speech Exercises Practicum
 - g.) Creating effective Power Point Presentation
 - h.) Basic development of IEC materials
 - i.) Intro to Social and Quad Media Platform
4. Practical Community Immersion;
5. Basic Research and Development; and

6. Formulation of Action Plans and Implementation

(c.) PHASE 2.1 – Competency Confirmation as SK STEP-UP Certified Anti-Drug Advocates

Upon successful completion of the trainer's training program, participants shall be awarded a Certificate duly signed by the Chairman, DDB, Director General, PDEA and the Local Executive (City/Municipal Mayor) stating they are now "SK STEP-UP Certified Anti-Drug Advocates" along with a commemorative pin or patch to be pinned on graduation day and to be used and worn as a badge of honor whenever they conduct their own anti-drug advocacies in the community.

All related and relevant materials in existence, or developed during the course of the training shall be provided for use and disposal of the new Certified Anti-Drug Advocates and are expected to be used in the effective implementation of their own anti-drug advocacies in their respective communities and barangays. These materials, especially those that are successfully implemented, shall be the basis for the eventual development of a standard handbook as reference material of recognized and documented best practices of the Certified Anti-Drug Advocates, ensuring the consistency in quality and establishing a high standard in the transfer of knowledge when the program is ultimately rolled out at the community level.

(d.) PHASE 3 – Ground Implementation, Monitoring and Evaluation

The new SK STEP-UP Certified Anti-Drug Advocates are expected to conduct ground implementation of his/her Action Plans for a particular barangay/community. Further, the new SK STEP-UP Certified Anti-Drug Advocates are required to submit Quarterly Reports of its Barangay/Community advocacies to its mother Barangay Anti-Drug Abuse Council (BADAC), which in turn shall be included in the required BADAC report to the DILG, for the purpose of monitoring the functionality and operationalization of their particular Barangay Anti-Drug Abuse Councils (BADACs).

The PDEA, in coordination with the DDB, DILG and NYC, shall organize a National Secretariat for the SK-STEP-UP Program. The new SK STEP-UP Certified Anti-Drug Advocates are also expected to provide a copy of the same report, in this case, consolidated in semi-annual form, to the National Secretariat, the said report shall be integrated in the Demand Reduction Program Report to the DDB and eventually to the President of the Philippines.

To encourage intensified support for the program, and in strict adherence and consideration to monitoring and evaluation of submitted reports regarding the programs actual ground implementation by the youth leader, a national search for an Outstanding SK STEP-UP Certified Anti-Drug Advocate shall be launched annually by the SK STEP-UP National Secretariat and the award shall be given during the PDEA Anniversary Celebration.

Section 5. CONCEPT OF IMPLEMENTATION

The program shall be carried out by the PDEA, through its Preventive Education and Community Involvement Service (PECIS) with assistance from PDEA Regional Preventive Education and Community Involvement Division (PECID), as necessary, in collaboration with the DDB, DILG and NYC, forming part of the National Secretariat. The Local Government Units (LGUs), thru their CADACs/MADACs shall be the primary implementer, with the SK and community youth leaders as its main participants. The DILG shall also issue related Memorandum Circulars enjoining and the City/Municipal Anti-Drug Abuse Councils to require its SK Chairpersons, selected councilors, local Youth Development Council members, and other selected community youth leaders to participate in the program. This program shall also require participation from, but not limited to, the following government instrumentalities such as: PNP, DEPED, DOH,

CHED, TESDA, DSWD, or JJWC, for technical, logistical, security, intelligence and other related assistance and support as the need arises.

Section 6. ROLES AND RESPONSIBILITIES

1. **Philippine Drug Enforcement Agency (PDEA)**
(Office of Primary Responsibility)
 - a.) Orchestrate, coordinate and oversee the successful implementation of the Program;
 - b.) Provide technical support, make available Subject Matter Experts (SMEs) and provide available IEC materials; and
 - c.) Act as Chairman to the National Secretariat for the SK STEP-UP Program
2. **Dangerous Drugs Board (DDB)**
 - a.) Provide technical support and make available information, education and communication (IEC) materials for the Program;
 - b.) Act as official consultant to the Program; and
 - c.) Act as Co-Chairman to the National Secretariat for the SK STEP-UP Program
3. **Department of the Interior and Local Government (DILG)**
 - a.) Issue appropriate Circular for LGUs requiring their particular CADACs/MADACs to provide needed support for the success of the Program;
 - b.) Include this program as one of the criteria for the issuance of the Seal of Good Governance to the LGUs;
 - c.) Encourage all PADACs, CADACs, MADACs in supporting the SK STEP-UP Program; and
 - d.) Act as Vice Chairman to the National Secretariat for the Program
4. **National Youth Commission (NYC)**
 - a.) Encourage and provide technical and other form of support for the success of the Program;
 - b.) Provide SMEs on DAPE and other related subjects to augment the pool of resource speakers for the Program; and
 - c.) Act as Co-Vice Chairman to the National Secretariat for the Program
5. **Local Government Unit (LGU)**
 - a.) Shall act as the primary implementer of the Program, with the CADAC/MADAC as its OPR;

- b.) Ensure the required participation of SK and community youth leaders to the Program;
 - c.) Provide for the venue, logistical requirement, coordination and other related pre-requisite obligations;
 - d.) May use the Program as a precursor on the establishment of a functional mechanism for peer education, (i.e.) establishment of Special Drug Education Center (SDEC), with the assistance of the DDB, DILG, NYC, and DSWD, as mandated in Section 46 of the Act, thereby complementing programs from other agencies such as (i.e) DDB's school based Barkada Kontra Droga, DSWD's Unlad Kabataan and Pantawid Programs, and other related community development programs;
 - e.) Encourage participation of Non-Government Organization, Faith-based organizations, academic institutions and concerned stakeholders to guarantee the success of the Program; and
 - f.) Make certain to submit on time the required ADAC reports
6. Sangguniang Kabataan (SK) officials
- a.) Shall act as the primary participant in the program, along with selected community youth leaders, as provided by its mother LGU;
 - b.) Act as a Certified Anti-Drug Advocate upon successful completion of the program, thereby becoming force multipliers of the Demand Reduction Program of the Government, cascading acquired knowledge to the grass root level;
 - c.) Act as primary resource persons in the eventual establishment of Special Drug Education Centers (SDEC) in their respective Area of Responsibility (AOR), leading and organizing drug prevention programs and activities and information campaigns for out-of-school youth and street children regarding the pernicious effects of drug abuse; and
 - d.) Make certain to submit on time the required BADAC reports.
7. Other Government Agencies and instrumentalities such as, but not limited to the following: PNP, DEPED, DOH, CHED, TESDA, DSWD, JJWC and concerned accredited NGOs, shall form part of the members to the National Secretariat of the program and shall provide technical and other forms of assistance to the conduct of the program to ensure its success.
8. The PDEA, as OPR to the program and Head of the National Secretariat, shall conduct an initial conference with member agencies prior to the launch of the program, and shall hold a meeting as the need arises thereafter. Further, the PDEA reserves the right to invite other government agencies and instrumentalities to be a member of the National Secretariat for the SK STEP-UP Program, as it may deem necessary.

Section 7. FUNDING

Primary source of funds shall be borne by the LGUs in accordance with the Act, the Local Government Code and issuances of the DILG, specifically, Section 51 of the Act, Section 16 of RA 7160, and DILG Joint Memorandum Circular (JMC) No. 1 series of 2019.

Private corporations may also provide funding through Corporate Social Responsibility.

Further, the SK STEP-UP National Secretariat shall coordinate and facilitate the participation of all concerned stakeholders who are willing to assist in the program.

Section 8: PENALTIES

Failure on the part of concerned local executives and officials to comply and perform their functions in accordance with the provisions of this Board Regulation shall be ground for filing of appropriate charges pursuant to Section 32 of the Act, the Local Government Code and the issuances of the DILG.

Further, and to reiterate, failure of the LGUs to appropriate a substantial portion of their Annual Budgets to assist in or enhance the enforcement of the Act, shall be ground for disapproval of the subject's Annual Budget.

Section 9. EFFECTIVITY

This Regulation shall take effect fifteen (15) days after its publication in two (2) newspapers of general circulation and after its registration with the Office of the National Administrative Register (ONAR), UP Law Center, Quezon City.

APPROVED and **ADOPTED**, this 27th day of June, in the year of Our Lord, 2019 in Quezon City.

Secretary CATALINO S. CUY
Chairman

Attested by:

Undersecretary EARL P. SAAVEDRA
Secretary of the Board