

**PROCUREMENT FOR BUILD OF MISD OFFICE WITH DATA CENTER OF
DANGEROUS DRUGS BOARD EXTENSION OFFICE**

ABC – Php3,230,000

Item	Specification	Comments
I. ELIGIBILITY REQUIREMENTS		
	1. The bidder must be a valid registered construction company in existence for a minimum of five (5) years	
	2. The bidder must have at least three (3) years' experience in design and build within the Private or Government Sector	
	3. The bidder must have Philippine Contractors Accreditation Board (PCAB) license	
	4. The bidder must have a completed Single Largest Contract of similar nature within the last 2 years amounting to at least fifty percent 50% of the ABC of the item being bid.	
	5. The bidder must be Platinum PhiGeps accredited.	
II. SCOPE OF WORK		
MASONRY		
	1. CHB Laying – 32 sqm. 2. Plastering of CHB wall and concrete columns and beams along glass – 215 sqm.	
DRY WALL PARTITION		
	1. Dry Wall Partition – 85 sqm.	
PAINTING		
	1. Masonry – 279 sqm. 2. Dry Wall – 175 sqm. 3. Doors – 24.55 sqm.	
CEILING WORKS		
	1. Acoustic Ceiling – 233 sqm.	

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DOORS/WINDOWS		
	<ol style="list-style-type: none"> 1. D1 – 1 set 2. D7 – 1 set 3. D8– 2 sets 	
FLOORING		
	<ol style="list-style-type: none"> 1. Homogeneous tiles 60x60 – 233 sqm. 2. Floor topping – 233 sqm. 	
PLUMBING		
	<ol style="list-style-type: none"> 1. Permanent plugging of fire sprinkler – 3 sets 2. Relocation of existing sprinklers – 24 heads 	
ELECTRICAL		
	<ol style="list-style-type: none"> 1. Circuit Breakers & Panelboards <ol style="list-style-type: none"> a. Wires/piping/roughing-ins/breakers from electrical room panel up to new 2 units back up aircon (PACU1-PACU4 & 1 back up unit) – 5 sets b. Wires/piping/roughing-ins/breakers from isolation transformer to by-pass manual transfer switches– 3 sets c. Wires/piping/roughing-ins/breakers from by-pass manual transfer switches to UPS distribution Panel & UPS equipment– 1 set d. Panel - MDP-DC – 1 set e. Panel - UPS Distribution Panel – 1 set f. 250A, 3P, NEMA-1 Enclosed CB – 1 set g. 40A ECB, 230V, 2P FOR PACU – 4 sets h. 60 KVA Isolation Transformer – 1 set i. 3x100A,3P,400V, NEMA-1 Unitized enclosed CB – 1 set j. 50A,3P, NEMA 3R Enclosed CB – 1 set k. Lighting Fixtures – 38 sets 2. LPPN circuit breaker – 1 set 3. Wirings, conduits, boxes, etc., from electrical room to main bldg. tapping point – 1 lot 4. Wirings, conduits, boxes, etc. for convenience outlets and lights (MISU ofc) – 1 lot 5. Wiring devices, switch, c.o, f.o – 1 lot 6. Wirings, conduits, boxes, etc. for MISU office ACU (7 units) – 1 lot 7. ACU drainpipes for MISU ofc – 1 lot 	

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	8. Overhead cable tray for Data Center power – 1 lot	
Others		
	1. Smoke Detector – 1 lot 2. Anti-Static Vinyl – 33 sqm.	
Preliminaries		
	1. Mobilization /demobilization – 1 lot 2. Temporary facilities – 1 lot 3. Supervision – 1 lot 4. Permits – 1 lot 5. Safety and health – 1 lot	
III. PERMITS		
	1. The contractor shall process and secure all the necessary permits as required by authorities for the preparation, execution and upon completion of the contract. The contractor shall coordinate with other agencies and pay the corresponding fees incidental to the acquisition of the required permits.	
IV. OBLIGATIONS OF DANGEROUS DRUGS BOARD		
	1. The agency shall provide full information on all requirements for the Project. 2. Give prompt written notice thereof to Winning Bidder/Contractor, if it observes or becomes aware of any defect in the Project. 3. Supervise and monitor the implementation of the project. 4. Designate when necessary, representatives authorized to act on its behalf. It shall examine documents submitted by the Winning Bidder/Contractor and render decisions pertaining thereto promptly, to avoid unreasonable delay in the progress of the Winning Bidder /Contractor's work. 5. Pay the accomplishment accepted in the conformance with the requirements included under the Build Contract. 6. Provide winning bidder with the architectural and engineering design.	
V. WARRANTY		

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	<ol style="list-style-type: none"> 1. The Builder warrants that it shall conform strictly with the terms and conditions of these Terms of Reference. 2. The Winning Bidding/Contractor shall be liable for the design and structural defects and all failure of the completed project. 3. The Builder's personnel shall take all necessary precautions for the safety of all persons and properties at or near their area of work and shall comply with all the standard and established safety regulations, rules and practices. 4. The Builder shall be liable for any loss, damage, or injury as may be due directly through the fault or negligence of its personnel. It shall assume responsibility thereof and the Dangerous Drugs Board shall be specifically released from any responsibility arising therefrom The Builder shall neither assign, transfer, pledge any part or interest therein; however, sub-contracting may be allowed provided that the main contractor shall be responsible for the full compliance of all applicable provisions of this TOR by the subcontractor 	
VI. CONSTRUCTION SCHEDULE		
	<ol style="list-style-type: none"> 1. Construction which encompasses all scope of works stipulated in the TOR as well as post construction evaluation -- sixty (60) calendar days upon receive of Notice to Proceed 	
VII. TERMS OF PAYMENT		
	<ol style="list-style-type: none"> 1. The builder, upon request, may be provided an advance payment in an amount equivalent to fifteen percent (15%) of the total contract price, net of VAT and applicable withholding taxes, upon the submission of performance bond in the form of cash or irrevocable standby Letter of Credit issued by a reputable commercial bank or Surety Bond issued by a bonding company duly certified by the Insurance Commission to be of good standing. Advance Payment shall be repaid by the Builder thru deduction by BIR RR7 of fifteen percent (15%) from the Builder's periodic progress billing. 2. The builder shall collect payment on progress billings based on the percentage of work 	

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	<p>accomplished, within a reasonable time from submission of all the required documents, subject to the required Expanded Withholding Tax (EWT) of two percent (2%) and Final Withholding VAT of five percent (5%), reduction based on Section 13.2, if any, and ten percent (10%) retention fund.</p> <p>3. The retention fund shall be released only upon issuance of Certification of Final Acceptance issued by DDB and submission by Builder of Post-Construction Documentation.</p> <ul style="list-style-type: none"> a. Progress Billing shall be based on the following: b. Payments shall be made within a reasonable time from submission of the required documents based on existing applicable laws. 	
VIII. PRE-TERMINATION OF THE CONTRACT		
	<ol style="list-style-type: none"> 1. The contract of the BUILD OF MISD OFFICE WITH DATA CENTER OF DANGEROUS DRUGS BOARD EXTENSION OFFICE may be pre-terminated by DDB upon notice of any violation of the terms of the contract. In case of pre-termination, the Builder shall be informed by the DDB thirty (30) calendar days prior to such termination. 2. In case of pre-termination, the Builder shall be liable to an additional liquidated damages equivalent to five percent (5%) of the contract price as provided by the Government Accounting and Auditing Manual (GAAM) and forfeiture of the Performance Security. 3. DDB shall have the right to blacklist the Builder in case of pretermination. 	